



BCCC WEBINAR: SOFT SKILLS 101 with PETER HAWKINS

QUESTIONS YOU SHOULD REHEARSE FOR JOB INTERVIEWS

Question #1: What did you like (and dislike) about your most recent job?

Question #2: How do you approach a task that you find challenging?

Question #3: Can you describe a work conflict you've had with a colleague or supervisor and how you handled it?

Question #4: Discuss a time when a client or customer was unhappy with you or your company and how you responded.

Question #5: Talk about a time you saw a business process or procedure that you thought needed improvement, what you did about it, and the result.

Question #6: Tell me about your biggest work accomplishment, how you achieved it, and why you're most proud of it.

Question #7: What skill do you currently have that you would like to improve over the next year or two? What new skill would you like to develop during that time?

1

Question #8: If you are hired for this job, what will you try to accomplish first and what do you think might be an obstacle in getting there?

Question #9: Tell me about your Canadian experience.

Question #10: What is the most important thing we should remember about you when we're making our decision?

Question #11: Tell me a little about yourself.

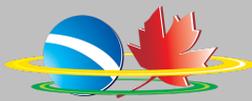
Question #12: Where do you see yourself in five years?

Question #13: Out of all the other candidates, why should we hire you?

Question #14: How did you learn about the opening? Why do you want this job?

Question #15: What do you consider to be your biggest professional achievement?





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Question #16: Describe your dream job.

Question #17: Why do you want to leave your current job?

Question #18: What kind of work environment do you like best?

Question #19: Tell me about the toughest decision you made in the last six months.

Question #20: Tell me about a time you disagreed with a decision. What did you do?

Question #21: Tell me how you think other people would describe you.

Question #22: What do you like to do outside of work?

Question #23: What was your salary in your last job?

Question #24: What are your salary expectations?

Question #25: What questions do you have for me?

2

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5 Questions you should ask:

1. How did the position come available? You want to know if the company is growing or did someone just quit.
2. What are you looking for in a candidate?
3. Can you describe a typical day of activities for the position?
4. What is the biggest challenge for a new candidate?
5. What do you like about the company?

